

CANCELED: KubeCon+CloudNativeCon+OSS China - Shanghai, China - July 28-30

THIS EVENT HAS BEEN CANCELED DUE TO COVID-19. SEE EVENT WEBSITE FOR DETAILS.

Event planning and general information template below - To be updated by Event/Meeting Lead

- [Event/Meeting Details](#)
- [Planning To-Do List](#)
- [Booth Details](#)
- [Event Registrations](#)
- [Booth Staffing](#)
- [Booth Demos](#)
- [Event/Meeting Photos](#)
- [Planning Meeting Notes](#)

Event/Meeting Details

LF AI Participation Overview: KubeCon+CloudNativeCon+Open Source Summit China (OSS China) is a Linux Foundation event which is open to anyone to attend (registration and fees apply). There will be an "AI/ML/DL presented by LF AI Foundation" Track at Open Source Summit events. Speaking opportunities are available through the CFP process noted on the event website. LF AI will have a startup booth sponsorship which will include opportunities for activities such as LF AI technical project demos, LF AI meetings, etc. The LF AI booth schedule will be updated below.

Event Location & Date(s): Shanghai, China - July 28-30

Event Website: <https://www.lfai.foundation.cn/kubecon-cloudnativecon-open-source-summit-china/>

Please submit any questions about LF AI participation at this event to: outreach-committee@lists.lfai.foundation

LF AI Event/Meeting Lead Name & Contact Details:

Register for event here: <https://www.lfai.foundation.cn/kubecon-cloudnativecon-open-source-summit-china/register/>

Visa Letter Request Process: <https://events.linuxfoundation.org/visa-request/>

Sponsorship Details:

KubeCon + CloudNativeCon + Open Source Summit China 2020 - Startup Sponsorship

Benefits Include:

- Logo on sponsor signage
- Logo and link on conference website
- Logo recognition on mobile schedule
- Social media posts - (1) group WeChat article or (1) group Twitter post
- Discounted conference passes: unlimited 50% discount
- Full conference attendee passes include access to keynotes, sessions and exhibits - (5) Standard Passes
- Exhibit space: 2.5m (w) x 2.5m (d) turnkey only - Turnkey booth includes back wall and counter with graphics, (2) stools, (1) wastebasket, basic power and carpet
- (1) Lead retrieval device

Lead retrieval devices and apps may not be used to scan attendee badges outside the sponsor's exhibit booth. All attendees must verbally consent prior to scanning their name badge. If lead retrieval devices or apps are used outside the sponsor's booth, CNCF reserves the right to remove all leads scanned for that day.

CNCF reserves the right to increase/decrease the number of available sponsorships due to changes in space availability.

Events organized by sponsors must not overlap with conference sessions, the welcome reception in the sponsor showcase, or the all-attendee party.

Sponsor agrees to adhere to all event rules and regulations as outlined in the sponsor portal and as communicated by event staff.

Sponsor is responsible for submitting deliverables on time. Sponsorship benefits may not be fulfilled if deliverables are received past the deadlines set in the sponsor portal and/or communicated by event staff.

Planning To-Do List

Tracking for to-do items, due dates, owners, and notes - **To be updated**

To Do	Due Date	Completed	Owner	Notes

Booth Details

Booth Location: **To be updated**

Basic Booth set includes:

To be updated

Monitors are NOT included in any booth packages. Additional A/V, power, and hard-line internet can be ordered through our official vendors. Discuss details with Event Lead or LF AI staff.

Exhibit Move-In Hours:

To be updated

Sponsor Showcase Hours:

Exhibit hours may change based on the conference session schedule.

To be updated

Exhibit Move-Out Hours:

To be updated

Important Notes:

To be updated

Event Registrations

There are 5 registration passes available for use. To receive a registration pass you must sign up for booth staffing (see below) and be approved by the Event Lead. LF AI staff will then provide the registration link and registration code for use.

	Attendee Name	Attendee Email
1		
2		
3		
4		
5		

Booth Staffing

Tuesday, July 28: **Times to be updated**

Time Slot	Staff Name(s) / Email(s)
0:00-0:00	

Wednesday, July 29: Times to be updated

Time Slot	Staff Name(s) / Email(s)
0:00-0:00	

Thursday, July 30: Times to be updated

Time Slot	Staff Name(s) / Email(s)
0:00-0:00	

Booth Demos

Tuesday, July 28: Times to be updated

Time	Topic	Staff Name(s) / Email(s)
7:30AM-9:30AM		
9:30AM-12:30PM		
12:30PM-3:30PM		
3:30PM-7:30PM		

Wednesday, July 29: Times to be updated

Time	Topic	Staff Name(s) / Email(s)
7:30AM-9:30AM		
9:30AM-12:30PM		
12:30PM-3:30PM		
3:30PM-5:30PM		

Thursday, July 30: Times to be updated

Time	Topic	Staff Name(s) / Email(s)
7:30AM-9:30AM		
9:30AM-12:30PM		
12:30PM-3:30PM		

3:30PM-5:30PM		
---------------	--	--

Event/Meeting Photos

Post final event photos to be used in future marketing, social, and content

Planning Meeting Notes

Add planning meeting notes here for collaboration among event planning participants

Meeting Date:

- Notes...